Downs View
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22nd March 2021

Dear Parents and Carers,

Timings of the School/College Day

I hope you are well. I would like to thank all of those that completed the survey on the timings of the school/college day that was sent out on the 1st February. The consultation closed on Monday 8th March and all of the information from staff, Trade Unions and parents/carers was collated and reviewed.

As we merge as one organisation it is important that the students and staff days are aligned so that the school start and finish times are the same for all students and colleagues. A meeting was held today (Monday 22nd March) with the Governors to agree the proposals for the changes to the timings of the school day. Further to this meeting I can now confirm that the following has been agreed:

- The start time for students on all sites will be 9.00am.
- The finish time for students on all sites will be 3.10pm.
- The overall lunch/break times will be 1 hour for students on all sites. This is a decrease by 30 minutes for the students at Woodingdean, Link College and Life Skills College. This is an increase by 15 minutes for the students previously at Hollingdean.

These changes will come into effect from **Monday 19th April 2021**.

We will be liaising with school/college transport and Extratime to ensure that they are aware of these changes. If you have a separate arrangement with a PA or a childminder please could you inform them.

If you have any queries please do contact me or the Deputy Heads.

Thank you for your engagement with this, it is an important step into ensuring that we fully merge our school community.

Yours Sincerely,

Vanessa.

Vanessa Hickey
Executive Headteacher